



INCOME TAX DEPARTMENT

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Amberley Village, OH 45237

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amberleyvillage.org

EXTENSION REQUEST FORM

Tax Year	Tax Year End Date	Return Due Date	Extension Requested (Maximum 6 months)

Taxpayer Name: _____

Taxpayer Address: _____

Taxpayer SS# or FID# (Required): _____

The undersigned taxpayer, or duly authorized agent for the taxpayer, hereby requests an extension of time as indicated above within which to file an annual Amberley Village Income Tax return, form IR (Individual) or BR (Business), for the taxpayer account and number shown above. The reason for this request is: **(Note: 1 or 2 must be completed)**

1. _____ An extension has been requested of the IRS for filing the Federal Income Tax return and the Amberley extension would not be more than six (6) months beyond the original due date of return.
2. _____ Other (explain): _____

Signature of Requisitioner	Date

NOTES: A copy of the Federal extension must accompany this extension request.

The granting of an extension for filing a Village income tax return does not extend the last date for paying of the tax; hence penalty and interest may apply to any unpaid tax during the period of extension at the rate set out by Section 93.10. No penalty shall be assessed in those cases in which the return is filed and the final tax paid within the extension period provided all other filing and payment requirements of the Village Tax Code have been met. Any extension by the Tax Administrator shall be granted with the understanding that declaration filing and payment requirements have been fulfilled; however, if, upon further examination it then becomes evident that declaration filing and payment requirements have not been fulfilled, penalty and interest may be assessed in full and in the same manner as though no extension had been granted.

Tax Office Use Only:

_____ Approved	Reason for Disapproval:	_____ Request received after due date for filing.
_____ Disapproved		_____ SS# or FID# not included.
		_____ Taxpayer's account is delinquent from prior years.

