

PASSED: November 14, 2011
BY: HATTENBACH

RESOLUTION NO. 2011-19

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO
EXECUTE A CONTRACT WITH PAYCOR FOR
VILLAGE PAYROLL AND TAX FILING SERVICES

WHEREAS, Village Council has determined that it can be more cost effective and efficient to retain an outside third party vendor to provide payroll and tax filing services to the Village;

WHEREAS, the company Paycor has been identified as an knowledgeable and experienced provider of payroll and tax filing services at a competitive cost;

WHEREAS, Paycor has significant experience handling payroll and tax filing services of a large number of public agencies in the region;

WHEREAS, while it is not possible to quantify the exact cost to the Village under the current system, the current system requires a significant number of manual entries and adjustments per employee, such as HSA deposits, direct deposits, creating spreadsheets for each employee amount, check reconciliation, tax filing and payments for employees, benefit information, vacation and pension reporting, time sheets with different rates of pay;

WHEREAS, Council determines the use of a third party vendor such as Paycor will automate and streamline most or all of these tasks at a lower cost to the Village while freeing up Village staff and resources for other duties;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF AMBERLEY VILLAGE, STATE OF OHIO, seven (7) members elected thereto concurring:

SECTION 1: The Village Manager is hereby authorized to enter into and execute a contract to retain Paycor to manage the Village's payroll and tax filing functions.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this 14th day of November, 2011.

Mayor Merrie Stillpass

Attest:

Nicole Browder, Clerk of Council

Resolution Vote:

Moved: Hattenbach Second: Conway

I, Clerk of Council of Amberley Village, Ohio, certify that on the ____ day of November, 2011, the forgoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

Nicole Browder, Clerk of Council