

**Special Council Meeting Minutes
April 29, 2011**

Purpose: to interview consultants to assist the Council in the recruitment process for a new Village Manager.

Present:

Mayor Stillpass, Council members Katz, Hattenbach, Cohen, McIntosh

Agenda:

9 a.m. – Jerry Newfarmer

10-10:15 break

10:15 Mercer Group – conference call

Jerry Newfarmer of Management Partners Incorporated met with the council members present. He introduced his local firm and discussed the experience of his team. Mr. Newfarmer is a former City Manager for the City of Cincinnati.

Mr. Newfarmer discussed the Basic ten-step process including the approach, scope of work and timeline for conducting an executive search. He stated the council is the client and that a legitimate and professional citizen involvement process can be structured as part of the process. Questions were asked and answered.

Jim Mercer from The Mercer Group, Inc. called in at the appointed time. Mr. Mercer's firm is based in Atlanta and has a staff of 30 in 20 offices in the US. They have worked with many communities in the SW OH region. The process and approach was discussed. The number of trips could be minimized with the use of conference calls and video technology. Questions were asked and answered.

The meeting was adjourned.

Submitted by Merrie Stillpass