

## COMMITTEE MEETING FORM

COMMITTEE: Public Buildings & Grounds

DATE/TIME: September 14, 2009

PURPOSE/SUBJECT: Review contractors bids for Slab Garden

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### ATTENDANCE

Leslie McIntosh  
Fran Cohen  
Merrie Stillpass  
Peg Conway

Albert Tomasi  
Sharon Floro, LA  
Anna Shaw  
Bernie Boraten

### MINUTES

#### Background

- AVBC has been working on plans since 2004 to make the area between the 2 entrance drives to AV Hall, where meter pit/slab are located in front of AV "corp" offices more attractive and reflect the image of the community
- Plans were prepared but not executed due to pending road improvements scheduled for Ridge Rd.
- Council approved \$20,000 in the 2008 budget
- AVBC revisited the plans with the assistance of Sharon Floro, Groundworks taking into consideration plans by Meisner gateway plan, LRP, Public Outreach....
- The plans were bid in June with 5 alternatives to be priced
- 9 bids were received

#### Discussion

- AVBC should look into sign replacement & flexibility
- Arbor Day project can be to plant landscape plants
- the landscape plan was separated into 7 elements each to be rebid individually:
  - Demolition & Site Preparation; buried slab removal
  - Import Topsoil Placement and Rough Grading;
  - Provide and install, buried 1" PVC electrical conduit
  - Prepare planting bed with amended soil; finish grade
  - Provide and plant four trees; mulch ring in each tree
  - Provide and install sod
  - Optional: Provide and install seeding
  - installing plants in beds can be 2010 Arbor Day project
- Question raised about using AV residents for contracting services as part of fundraising
- Is this project the priority or is the gateway project or flowering trees?
  - Gateway is much bigger project financially, even if limited to southeast corner
- Start with small project to show credibility to raise money for larger project.

#### Motion:

The Public Buildings & Grounds Committee supports the intent of the project, but moved to reject all the previous bids for the Meter Pit / Front Landscape Island. We will proceed with the initial plans of the AVBC as additional funds become available.

Made by Fran; 2<sup>nd</sup> by Leslie; unanimously carried