

Amberley Village (3,585)		
POSITION TITLE	SALARY	DUTIES
		(including but not limited to)
Executive Asst/ Village Clerk	\$52,428	Council and zoning board packet preparation, website, newsletter, legal notices
Admin. Assistant (pt 15 hrs)	\$17.42/hr	Telephones, cashier, financial control, zoning prep/filing general information, customer
Tax Adminis- trator	\$47,515	Collect taxes, audit returns, maximize revenue for city, backup on phones
Finance Adminis- trator (vacant)	\$68,206	Financial oversight, fiscal analysis, budget control
Public Works Supervisor	\$79,914	Supervise public works, zoning administrator, storm water complaints, building services, inspector
Village Manager	\$92,444	Policy analysis, general administration, budget
4 FT 1 PT		
PT Position at 15 hrs per week		